

**July 1, 2016**

## **QUESTIONS AND ANSWERS**

### **Request For Proposal: RFP # 16-11-10**

#### **Description: Job and Development Placement Services**

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1. What is the City of Roanoke's target annual budget on this contract? Please specify the budget for the total contract as well as any award cap that might exist per provider if more than one provider is selected.

Answer: The City is not releasing the budget for this project.

2. Does the City of Roanoke have a preferred billable model for this project (e.g. fee for service, flat monthly rates, etc.)? This is negotiable.

Answer: Offerors are encouraged to submit the model that they feel best meets the City's needs.

3. What are the target dates for 1) bidder presentations (if requested by the City), 2) the contract award decision, and 3) the contract start date?

Answer: As soon as practically possible.

4. Is this a new program solicitation for the City of Roanoke or are these services currently being fulfilled by a provider?

Answer: This is a new program solicitation.

5. What is the percentage of VIEW clients that are estimated to complete Job Readiness Training Services prior to beginning Job Development and Job Placement Services?

Answer: Most of clients complete the Job Readiness class at some point during their participation. It is possible that clients may not have completed Job Readiness Training Services prior to referral for Job Development and Placement. Please note the City is not looking for Job Readiness classes as a part of this RFP.

6. At the conclusion of the current contract for Job Readiness Training Instructor Services (RFP No. 12-12-03), does the City intend to issue a new RFP for that service? If so, what is the expected release date of that RFP?

Answer: These questions are not applicable to the present solicitation.

7. Of the 500 VIEW clients being served, what is the estimated percentage of those who could be referred for the Job Development and Job Placement Services?

Answer: There is no guarantee regarding the percentage of referrals for the requested services. Services will be requested on an as needed basis. Offeror should be prepared to serve all 500.

8. Does the City of Roanoke require a certain number of bids before making an award or can an award be made if only one bidder submits a proposal?

Answer: The City has no minimum requirement for response.